



**POTTSTOWN SCHOOL DISTRICT
MINUTES OF THE REGULAR MEETING
February 21, 2019**

The Regular Meeting of the Board of School Directors of the Pottstown School District was held on Thursday, February 21, 2019 at 7:00 PM in the Cafeteria of the Pottstown High School with President Mrs. Amy Francis presiding. Upon roll call, the following members were present: Mr. John Armato, Mrs. Bonita Barnhill, Ms. Katina Bearden, Mr. Thomas Hylton, Mrs. Susan Lawrence, and Mr. Raymond Rose. Absent were Mr. Kurt Heidel and Mrs. Stilwell. Also present were Superintendent, Mr. Stephen Rodriguez; Board Secretary, Mrs. Maureen Jampo; Director of Human Resources, Dr. Deena Cellini; Solicitor, Mr. Stephen Kalis; Mr. Brian Hostetler, Ms. Amanda Fraterman, Mr. Jeffrey Delaney, members of the press and interested citizens.

AWARDS/PRESENTATIONS

North Bay Parent Recognition

Mr. Rodriguez thanked the parents for their support and participation as chaperones for the North Bay camping trip. Each parent was presented with a Certificate of Appreciation.

Montgomery County Community College Update

Dr. Pollock shared updates on the Fall and Spring enrollments. The Fall new student enrollment is up by 36.4% and the Spring Off-Campus enrollment is up 38%. He spoke about the college's continuing efforts to grow the partnership with the district. He thanked the Board and administration for their support.

Dr. DiMattio shared updates on various programs. The Workforce Development program will be off launching their first Cohort for Certified Nursing program at both campuses. The college continues to sponsor testing prep courses. The Micro-Credentials Program has seen great participation from area schools, including Pottstown High School students participating in an OASHA certification process. Upcoming partnership events include a gerrymander 101 on March 5, 3rd annual STEAM Days on May 31st and the 2nd annual Career Day on June 18th.

Hairspray Musical Preview

The Board and public were invited to the auditorium for a presentation and preview of the Hairspray Musical.

MINUTES

Mrs. Jampo presented the minutes from the Board Workshop held on January 10, 2019 and the Regular Board Meeting held on January 17, 2019 for Board approval.

Mr. Hylton spoke about local tax dollars and tax increases that are collected to help support the educational needs of the district. He noted that at the workshop the Board was given estimated costs for a 5th grade center at Edgewood and a five elementary schools grades K to 5. He stated he is not prepared to endorse something that costs a lot of money and is in favor of exploring other options.

Mr. Hylton recalled past building projects that he feels were not good Board decisions and would like this Board to take time to get it right this time. He suggested looking at different models (ex: moving 8th grade to the high school, co-teaching) for the most cost effective way to deliver education.

Mrs. Francis believes the Town Hall meetings are on track to gather information that would give the Board the opportunity to make the best decision.

Ms. Bearden was in agreement with both comments. She understood the purpose of the town hall meetings is to gather information from the community based on the possibilities. She sees benefits in staff moving with students.

LIST OF BILLS

Mrs. Jampo presented the list of bills paid from the various funds for the period of January 2019 to be approved as presented and a copy be filed in the Secretary's office as **Addendum #2018-2019-055**.

TREASURER'S REPORT

Mrs. Jampo presented the Treasurer's Reports for January 2019 to be approved as presented and a copy be filed in the Secretary's office as **Addendum #2018-2019-056**.

COMMITTEE REPORTS

COMMUNITY RELATIONS – Ms. Bearden

The committee met on February 14. The committee heard a presentations on the district's social media/communications and a update from the Family Advisory Committee. Topics of discussion focused on organizing a 'Back to School Pep Rally and preparations for the upcoming Mother/Son dance scheduled for April 12th.

CURRICULUM - Mrs. Lawrence

The committee met on February 14. Highlights from the meeting included a presentation from Mrs. McCoy on new courses to be offered next year at the high school, an update on purchasing Chromebooks for next year, and an outline on the A-Target School Improvement Plan at the middle school. The committee members discussed the beginning processes to move towards a Standard Based Report Card system.

FACILITIES / FINANCE – Mrs. Francis

The committee met on February 7. Facility updates included a breakdown of costs for the 2019 Building Envelope Repair project, compliance with PDE requirements for lead testing and the progress on the Franklin Fields. The Finance portion of the meeting, the committee reviewed and recommended 'Consent items #15:Contracts, #16: E-rate Bids, #17: School District Financial Audit, including the two 'Non-Consent' items #22: MCIU Membership Services Budget and #23: Maple Street Partial Tax Exoneration. The committee heard a presentation from Mrs. Kennedy about a proposed plan to reallocate Technology budget funds for the purchase of new Chromebooks. The committee supports the proposed plan.

Mrs. Kennedy, Acting Technology Director, reviewed the proposed Chromebook plan to the full board and public. Her PowerPoint presentation outlined the cost comparison for Windows vs. Chrome, the proposed device distribution and sustainability data.

POLICY / PERSONNEL – Mr. Rose

The committee met on February 7. The committee is recommending the purchasing policies on tonight's agenda and the contract for substitutes for board approval. Ms. Iezzi, Wellness Coordinator, gave the committee a detailed presentation on district wide wellness programs and initiatives. The majority of programs are funded through Pottstown Area Health & Wellness Foundation. Many program are supported by regional based community organizations and donations.

BOROUGH LIAISON – Mr. Rose

Borough Council's Committee of the Whole met on February 6th, followed by the voting meeting on February 11th. Highlights from the voting meeting were proposed zoning changes relegating certain types of businesses to West High Street (public hearing in March) and approval of the Pottstown Land Bank Administrative Policies & Procedures. Resident Michael Mauger presented arguments to the proposed policies and procedures stating the proposed language gave the Land Bank nearly unchecked discretion in determining eligibility to buy Land Bank property. Mr. Rose suggested the Board invite Mr. Mauger to a future Policy or Facilities Committee meeting.

PSBA / MCIU / MONTGOMERY COUNTY LEGISLATIVE REPRESENTATIVE – Mrs. Stilwell

No report.

APPROVAL OF CONSENT ITEMS

Mr. Rodriguez presented the consent and non-consent items for Board discussion and approval. Administrators reviewed the consent items as presented on the board agenda.

HEARINGS FROM PATRONS OF THE SCHOOLS (general and consent items)

None.

Board Members Comments (consent items)

None.

BOARD ACTION: Minutes, List of Bills, Treasurer's Report

It was moved by Mr. Hylton and seconded by Mrs. Barnhill that the Board approve the minutes from the Board Workshop held on January 10, 2019 and the minutes from the Regular Board meeting held on January 17, 2019, the list of bills for the period of January 2019 and the Treasurer's Report for the period of January 2019.

All members were in favor. Ayes: Seven Nays: None. Absent: Two. Motion carried.

BOARD ACTION: CONSENT

It was moved by Mr. Hylton and seconded by Mrs. Barnhill that the following consent items be approved in accordance with Policy 005, as recommended by the Superintendent of Schools:

CONSENT:

PERSONNEL

RESIGNATIONS/TERMINATIONS

Professional

Ratify Maria Costanzi, Long Terms Substitute Teacher, Pottstown Middle School, resignation effective February 8, 2019; hire date August 21, 2018.

Jeanann Irwin, Secondary Teacher, Pottstown High School, resignation effective April 12, 2019; hire date November 28, 2017.

Classified

Sara Stoltzfus, Custodian 1, Pottstown Middle School, resignation effective June 14, 2019; hire date November 27, 2018.

Dalton Wieder, Custodian 1, Pottstown Middle School, resignation for the purpose of retirement, effective June 14, 2019; hire date July 23, 2008.

LEAVES

Administrative

Ratify Matthew Moyer, Principal, Rupert Elementary, request for intermittent leave of absence, covered by Family Medical Leave Act, effective November 21, 2018, end date tbd.

Professional

Ratify Hilary Tutrani, Secondary Teacher, Pottstown Middle School, request for leave of absence covered by Family Medical Leave Act, effective February 1, 2019, end date tbd.

Classified

Ratify Barbara Hollenbach, Classroom Assistant, Pottstown High School, request for leave of absence covered by Family Medical Leave Act, effective February 22, 2019, end date tbd.

Ratify Timothy Mutter, Student Proctor, Pottstown High School, request for leave of absence covered by Family Medical Leave Act, effective February 12, 2019, end date tbd.

CHANGE IN POSITION AND/OR SALARY

Administrative

Amanda Fraterman, from Out of District Coordinator to Supervisor of Secondary Special Education, effective date tbd, \$85,000/yr (replacing J. Schroeder)

Professional

Ratify Jennifer Kurian, from School Nurse to Certified School Nurse, initial assignment to be Franklin Elementary, effective February 11, 2019, \$45,000/yr (contract of K. Dilliplane).

Exempt

Ratify Valerie Jackson, PEAK Coordinator, from 100% to 80% due to changes in grant funding (W.K. Kellogg Grant), effective January 28, 2019.

Ratify Lyudmila Migachev, from Pre-K Counts Classroom Assistant to Long Term Substitute Pre-K Counts Teacher, Annex, effective February 4, 2019, until the end of the 18/19 school year, \$194/day. Upon completion of assignment, she will return to the role of Pre-K Counts Classroom Assistant. (grant funded)

Classified

Ratify Judy Bermudez, from Student Proctor to Substitute Student Proctor, effective February 1, 2019, hourly rate per schedule. This is in addition to her role as Part-time Elementary Cleaner.

ELECTIONS:

Professional

Ratify Matthew Nullmeyer, Long Term Substitute Teacher, Pottstown Middle School, effective January 21, 2019 to the end of the 18/19 second semester, \$194/day (coverage for A. Roberts)

Lindsey Lucas, Long Term Substitute Teacher, Pottstown Middle School, effective February 25, 2019, \$194/day (coverage for L. Himmelrich)

Emilie Dormer, Secondary Teacher, initial assignment to be Pottstown Middle School, effective March 5, 2019, \$45,000/yr, Step 1-Bach (contract of M.A. Hill).

Amanda Woods, Secondary Teacher, initial assignment to be Pottstown Middle School, effective August 20, 2019, \$45,500/yr, Step 2 - Bach (contract of S. Allen).

Exempt

Ratify Christine Dise, Pre-K Counts Teacher, Pottstown High School (YMCA Classroom), \$44,880/yr, effective February 4, 2019 (grant funded).

Classified

Ratify Heather Murray, Temporary Intervention Assistant, Pottstown Middle School, effective February 4, 2019 to the end of the 2018/2019 school year, \$13.65/hr (replacing V. Schwartz).

Ratify Virginia Cox, Classroom Assistant, Franklin Elementary, effective January 29, 2019, \$13.65/hr (replacing A. Walker).

Ratify June Malocu, Nurse, Barth Elementary, effective February 19, 2019, \$17.46/hr (replacing K. High).

Jose Santiago, Part-time Food Service Driver, Pottstown High School, effective February 25, 2019, \$14.04/hr (replacing P. Swanson).

Ratify Marie Boothman, Classroom Assistant, Franklin Elementary, effective February 19, 2019, \$13.65/hr (replacing outside contractor).

Compensation for Missed Planning Time, \$23 per period.

1)	Perry Augustine	MS	13 missed planning times	\$299.00	(10/02/18 thru 1/31/19)
2)	Sarah Dierolf	MS	7 missed planning times	\$161.00	(10/26/18 thru 2/06/19)
3)	Amanda Figueroa	MS	3 missed planning times	\$ 69.00	(01/23/19 thru 1/28/19)
4)	Jade Hayes	MS	2 missed planning times	\$ 46.00	(01/24/19, 1/25/19)
5)	John Martin	MS	6 missed planning times	\$138.00	(10/05/18 thru 1/23/19)
6)	Jesse Tupper	MS	3 missed planning times	\$ 69.00	(01/22/19 thru 1/31/19)
7)	David Mabry	MS	4 missed planning times	\$ 92.00	(01/29/19 thru 2/7/19)
8)	Erin Bumbaugh	MS	4 missed planning times	\$ 92.00	(02/06/19 thru 2/13/19)

9) Victoria Damiano	MS	1 missed planning time	\$ 23.00	(02/06/2019)
10) Amanda High	MS	3 missed planning times	\$ 69.00	(02/05/2019 thru 2/6/19)
11) Aaron Torrence	MS	5 missed planning times	\$115.00	02/04/2019 thru 2/13/19
12) Deborah Wilson	MS	7 missed planning times	\$161.00	02/95/2019 thru 2/18/19

Homebound Instruction, \$29/hr

Ratify Regina Collins, Franklin Elementary, from January 24, 2019 through June 14, 2019, assignment not to exceed 5 hrs per week.

Ratify Kim White, Barth Elementary, from February 19, 2019 through April 16, 2019, assignment not to exceed 5 hrs per week.

2019 Musical: Hairspray Production Team

<u>Position</u>	<u>Name</u>	<u>Stipend</u>
Accompanist	Amy K. Anderson	\$ 1,000.00
Choreographer	Lara Dickinson	\$ 1,000.00
Costume Designer	Beth Yoder	\$ 1,000.00
Hair & Make-up	Diane Shoffstall	\$ 500.00
Lighting Director	Nick Yashinsky	\$ 1,300.00
Orchestra Director	Michael Vought	\$ 1,250.00
Producer/Stage Mgr.	Robert Decker	\$ 4,000.00
Properties Mgr.	Candi Haas Simmons	\$ 500.00
Publicist/House Mgr.	Eileen Basham	\$ 1,000.00
Set Construction Mgr.	Jen Mohr	\$ 800.00
Set Designer	Candi Haas Simmons	\$ 2,500.00
Sound Director	Albert Garcia	\$ 800.00
Theatrical Director	Christopher Sperat	\$ 3,500.00
Vocal Director	Ben Dipette	\$ 2,500.00

Co-Curricular Assignments: 2018-2019 Spring Sports * **Addendum #2018-2019-057.**

HORIZONTAL SALARY MOVEMENT

<u>Name</u>	<u>Bldg</u>	<u>From</u>	<u>Step</u>	<u>Salary</u>	<u>SPE</u>	<u>to</u>	<u>Step</u>	<u>Salary</u>	<u>SPE</u>
Jesse Tupper	PMS	B+15	2	\$46,000.00		M	2	\$49,000.00	
Kathleen Valerio	Lincoln	M	7	\$54,000.00	\$1,000	M+30	7	\$60,000.00	\$1,000
Jaime Parris	Rupert	B+15	1	\$45,500.00		M	1	\$49,000.00	
Rachel Smith	Barth	B+15	1	\$45,500.00		M	1	\$49,000.00	

PROFESSIONAL LEAVES

The Superintendent recommends the Board approve the following professional leaves as presented:

<u>Bldg.</u>	<u>Name</u>	<u>Conf. Title</u>	<u>Location</u>	<u>Dates Attend</u>	<u>Cost</u>
Admin	Stephen Rodriguez	Instructional Technology - Apple	Cupertino, CA	04/03/2019 - 04/05/2019	Costs pd by Apple
Admin	Stephen Rodriguez	Superintendent's Academy Workshop	Hershey, PA	04/10/2019 - 04/12/2019	Costs pd by MCIU
Admin	John Connor Mary Ellen Urquhart	PASBO Annual Conf.	Hershey, PA	03/06/2019 - 03/08/2019	\$906.00 ea.- pd by dept. budgets

Frkln	Melissa Lopez Margaret Tarboletti Stephanie Roethlisberger Desiree Schwoyer	2019 Migrant Educ.Prgm./English Language Developm.	Harrisburg, PA	04/02/2019 - 04/04/2019	\$552.16 each pd by MCIU
Admin	Stephen Rodriguez	PASA Education Congress	Harrisburg, PA	03/17/2019 - 03/18/2019	\$450 pd by dept budget

POLICIES

The Superintendent recommends the Board approve the following policies as presented and copies be filed in the Secretary's office as **Addendum #2018-2019-058:**

- Policy 610: Purchases Subject to Bid/Quotation
- Policy 611: Purchased Budgeted
- Policy 612: Purchases Not Budgeted
- Policy 613: Cooperative Purchasing

CONTRACTS

The Superintendent recommends the Board approve/ratify the following contracts as presented and copies be filed in the Secretary's office as **Addendum #2018-2019-059:**

- MOU: Pottstown Athletic Club
- Kelly Services
- New Story
- The Devereux Foundation
- New Story

E-RATE BIDS

The Superintendent recommends the Board approve the following quotes in accordance with the E-rated Discount Program and copies be filed in the Secretary's office as **Addendum #2018-2019-060:**

- ePlus: Firewall
- Dauphin DataCom: Wireless Access Points
- KIT Networking Cabling: Cabling

SCHOOL DISTRICT FINANCIAL AUDIT

The Superintendent recommends the Board acknowledge receipt of the Pottstown School District audit for the year ending June 30, 2018 as prepared by Herbein + Company, Inc.

PDE E-SIGNATURE RESOLUTION

The Superintendent recommends the Board approve the Pa. Dept. of Education electronic signature resolution as presented and a copy be filed in the Secretary's office as **Addendum #2018-2019-061.**

OCCUPATIONAL ADVISORY COMMITTEE MEMBER LIST AND MEETING MINUTES

The Superintendent recommends the Board acknowledge receipt of the Fall 2017 Occupational Advisory Committee member list and meeting reports for the Career and Technical programs in accordance with PDE requirements.

Upon roll call vote, all members voted aye for the above consent items. Ayes: Seven. Nays: None. Absent: Two. Motion carried

NON-CONSENT:

The non-consent items were presented for board consideration.

Hearings from Patrons of the Schools (limited to non-consent items): None.

Board Comments: None.

MCIU MEMBERSHIP SERVICES BUDGET 2019/2020

The Superintendent recommends the Board approve 2019/2020 MCIU Membership Services Budget as presented and a copy be filed in the Secretary’s office as **Addendum #2018-2019-062**.

Pottstown School District’s contribution to the Montgomery County Intermediate Unit for the 2019-2020 fiscal year shall be as follows:

Office of Professional Learning	= \$ 893.00
Office of Community & Government Relations	= \$ 3,501.00
Office of Technical Services	= <u>\$16,512.00</u>
	Total = \$20,906,00

This would be a decrease in the Pottstown School District's contribution over the amount contributed for the 2018-2019 school year of \$670 which represents a 3.10% decrease.

It was moved by Mr. Rose and seconded by Mrs. Lawrence that the Board approve the 2019/2020 MCIU Membership Services Budget as presented.

Upon roll call vote, all members voted aye. Ayes: Seven. Nays: None. Absent: Two. Motion carried.

MAPLE STREET PARTIAL TAX EXONERATION

Motion to approve request for partial tax exoneration, parcel #160020536004.

It was moved by Mr. Hylton and seconded by Mr. Rose that the Maple Street partial tax exoneration request be approved.

Upon roll call vote, all members voted aye. Ayes: Seven. Nays: None. Absent: Two. Motion carried.

UNFINISHED BUSINESS:

- Facilities Update: Edgewood Town Hall meetings

Mr. Rodriguez announced the Town Hall meetings are listed on the district website. All meetings will be held at the Edgewood building. The next meeting is scheduled for Saturday, March 2nd. Feedback from all the meetings will be gathered and shared with the Board, unedited.

INFORMATION

- Pottstown Go Fourth Royal Court
- High School Musical: Hairspray
- Monthly Meeting Notice: March
- Board & Administrator Professional Development

FEDERATION REMARKS

Mrs. Leibold thanked the administration for the advanced school closing/delay notices due to the inclement weather conditions. She shared the teachers appreciation for the opportunity to participate in the Town Hall meetings. Mrs. Leibold enjoyed the Hair Spray preview and is looking forward to attending the event.

ROUND TABLE

Mr. Hylton – no comment.

Mr. Armato shared his views on the past building improvements and the benefits and opportunities the upgrades continue to provide to the community. The high school continues to host the district wrestling tournaments, hosting 16 schools with over 5,000 people attending. He is in favor of exploring all possibilities for the Edgewood building that supports the district mission statement. He stated that it is the responsibility of the state to accurately fund the school district.

Mr. Rose looks forward to attending the Town Hall meetings. He encouraged others to volunteer for the Rock the Block event in April.

Ms. Bearden spoke about past segregation and desegregation and stressed the importance for the Board to do their due diligence when it comes to the welfare of the students. She reminded everyone that February is Black History Month and Heart Awareness.

Mrs. Barnhill – no comment.

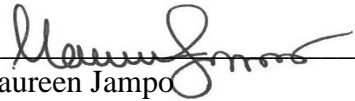
Mrs. Lawrence thanked Mr. Hylton for his comments and agrees with looking at other options.

Mr. Rodriguez thanked Mrs. Johnson and all the parents who participate in the grass roots organization to help with advocacy. He expressed the district's appreciation to the Moyer family in memory of their mother and volunteer for dedication and years of service to the community and students.

Mrs. Francis reminded the Board that an executive session will follow at the close of the meeting for the purpose of a tax assessment appeal.

ADJOURNMENT

It was moved by Mr. Rose and seconded by Mrs. Lawrence that the meeting adjourns. All in favor. None opposed. Motion carried. The meeting adjourned at 8:41 pm.


Maureen Jampo
Board Secretary